

## Crafter's Application

Dear Prospective Crafter:

The 2003 Chesapeake Jubilee Craft Committee invites you to participate in our Arts and Crafts Exhibit. The Jubilee is scheduled for May 16, 17 and 18. The crafter's exhibit will be just outside the Family Activity area. This should provide the craft tents with good exposure. Space will be limited and will be offered on a first come, first serve basis.

Booth space is approximately 10' by 10' and will include one table and two chairs. The cost will be \$125.00 per space. There will be an additional charge of \$25.00 (which will cover all three days of electrical use) if you require or desire electricity. In previous years, many participants brought their own personal fans to keep cool. A \$50.00 deposit must accompany your application, with the remaining due before April 15, 2003. If you register after April 15, a booth will cost \$150.00 per space. There will be a \$100.00 security deposit due before April 15. This will be refunded provided the agreement has been followed. We will allow handmade clothing again this year. However, it must be handmade and it cannot depict the Jubilee logo.

Please complete application and return it as soon as possible with your deposit of \$50.00 and two pictures of the items you wish to display. The committee will have final approval on all applications. If accepted, an instruction letter will be sent out as plans are finalized. If your application is not accepted, your deposit will be refunded immediately.

If you have any questions, please contact Carolyn Creekmore at the Jubilee office (757) 482-4848 or Caroline Taylor at (757) 548-9771. If we are not available to take your calls, please leave a message at either number. We will return your call promptly. We hope you can participate. We look forward to having the best Jubilee ever.

Chesapeake Jubilee  
2001 Craft Committee

Questions, please contact: Carolyn Creekmore at (757) 482-4848

Mail to:  
*Chesapeake Jubilee, Inc.*  
*1500 Mt Pleasant Road*  
*Chesapeake, VA 23322*

Please complete all sections:

Contact Name: \_\_\_\_\_

Home Phone: Area code: (\_\_\_\_\_) \_\_\_\_\_

Business Name: \_\_\_\_\_

Work Phone: Area code: (\_\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please describe both the merchandise you plan to display and the way you plan to display it. Use additional pages if needed (Attach two (2) photos):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any special needs or requests you may have from the committee. (Note: there may be an additional cost for special items, however, they will be explained at the time of your acceptance letter.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The price range of your merchandise will be: \$ \_\_\_\_\_ to \$ \_\_\_\_\_

**I understand:**

**• Festival dates and times are:**

**-Friday, May 16, 2003 / 5 PM - 11 PM**

**-Saturday, May 17, 2003 / 10 AM - 11 PM**

**-Sunday, May 18, 2003 / 12 PM - 7 PM.**

**• No vehicle traffic will be allowed on site just before, during and immediately following festival times.**

**• I am responsible for all applicable license and taxes.**

**• Committee decisions are final on all matters, including selection and placement of displays.**

**• I must abide by all conditions as defined on this application.**

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Please Print Name: \_\_\_\_\_

Please Sign Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Agreement

1. Jubilee Craft Committee reserves the right to determine what merchandise is appropriate to sell at the Chesapeake Jubilee. All merchandise must be handmade; no kit or pre-made items. Selection is based on quality, creativity, originality, technique and show appeal. Participants should sell only the merchandise preapproved by the committee. Space must be used for the sole purpose of showing and selling appropriate and approved products.
2. Space location will be at the discretion of the Crafts Committee. Space must be arranged so as not to conflict with or obstruct other space and aisles. Participants may not share or sublet space without prior approval. Participants must not leave space unattended during festival hours.
3. If one is accepted as a participant, but fails to attend the festival for whatever reason, the fees paid will be forfeited. There will be no refunds due to inclement weather. If an application is not accepted, the fee will be refunded.
4. Parking will be provided for participants near the festival site. Vehicles must remain in the designated parking area during the festival hours. Supplies and merchandise must be transported by hand truck, or carried from the vehicle to the space. (Every effort will be made by the Jubilee Committee to assist all crafters when possible, but cannot be guaranteed.)  
CAMPING: No camping, requiring hookups or self contained, will be allowed on Jubilee grounds. City of Chesapeake regulations does not permit camping at Chesapeake City Park.
5. The participant hereto expressly releases Chesapeake Jubilee from any and all liability for damages, loss, injury or consequences to persons or property for any cause whatsoever, and further agrees to indemnify and hold harmless, Chesapeake Jubilee, its Officers, Directors, and/or Chairman, against any and all claims resulting from any and all connections with the use of the site and adjacent grounds associated with the festival.
6. During the event, participants are responsible for their own conduct and the conduct of employees; also responsible for materials, merchandise, equipment; also liable for any damage caused to their own site or others property.
7. The Crafts Committee will provide overnight security for participant's property, however, the Chesapeake Jubilee will not be responsible for damages, loss, injury or consequences resulting from a space being left unattended at any time during the event.
8. Set up time will be from 8 AM until 4 PM on Friday, May 16, 2001. Absolutely no set up the night before. Breakdown time will be on Sunday, May 18 after 7 PM and before 10 PM. After the festival grounds are cleared. **Any breakdown prior to 7 PM will cause deposit of \$100.00 to be forfeited.**
9. The Chesapeake Jubilee Crafts Committee reserves the right to make other changes and additional conditions as deemed necessary. Upon notice to the participants, written or verbal, such changes and conditions become part of the contract, binding of the parties involved.

TERMS OF THIS CONTRACT IS FROM DATE OF ACCEPTANCE UNTIL 10 PM, MAY 18, 2003.

I, (print name) \_\_\_\_\_ have read the above, and hereby agree to all conditions.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_