



Dear Crafter,

The 2008 Chesapeake Jubilee Arts and Crafts Committee invites you to participate in our Arts and Crafts Exhibit. The Jubilee is scheduled for May 16th, 17th and 18th. The entire Jubilee site will be fenced and a \$1 admission will be charged for those aged 6 years and older.

Booth space inside our 3 large tents (and one table and two chairs) is available at \$125. The space area is approximately 10' by 10'. Electricity may be provided at an additional cost of \$25 (which will cover all three days.) To assure prompt processing of your application, a \$100.00 deposit must be included with your application by March 9 and the balance due before April 13, 2008. The security deposit will be refunded within 10 days of the Jubilee closure, provided the conditions of the agreement have been met. Please note that registrations received after March 9<sup>th</sup> cannot be assured of a space.

A limited amount of spaces are available outside our 3 large tents for an additional fee of \$50.

Please complete the attached application and return it before March 9 with your deposit of \$100.00 and two pictures of the items you wish to display. The committee will have final approval on all applications. If accepted, an instruction letter will be forwarded to you. If your application is not accepted, your deposit will be refunded immediately with a full explanation.

If you have any questions, please contact Dorothy Kowalsky, Committee Chairman, at 573-8734 or Laurie McElveen at the Jubilee office (757) 482-4848.

For information regarding other events planned for the Chesapeake Jubilee 2008, please visit our website at [www.chesapeakejubilee.org](http://www.chesapeakejubilee.org).

Chesapeake Jubilee  
2008 Craft Committee



## 2008 Chesapeake Jubilee Arts and Crafts Show/Sale Application

Contact Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Please describe both the merchandise you plan to display and the way you plan to display it. Use additional page if needed. (Attach two photos)

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List any special needs or request you may have from the committee.

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Please check the appropriate box:

- A) I will need electricity (\$25) \_\_\_\_\_yes \_\_\_\_\_no
- B) I will need the table and chairs provided w/the agreement.  
\_\_\_\_\_yes \_\_\_\_\_no
- C) I wish to be considered for an outside space  
\_\_\_\_\_yes \_\_\_\_\_no (send no money with initial application)

The price-range of my merchandise is \_\_\_\_\_.

I understand:

- Festival dates and times are: Friday, May 16, 2008 5 PM - 11 PM  
Saturday May 17, 2008 10 AM - 11 PM  
Sunday May 18, 2008 12 PM - 7 PM
- No vehicle traffic will be allowed on site just before, during, and immediately following festival times.
- I am responsible for all applicable licenses and taxes.
- Committee decisions are final on all matters, including selection and placement of displays.
- I must abide by all conditions as defined on this application.

Please Print Name

Please Sign Name

Date

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## Agreement

- The Jubilee Arts and Crafts Committee reserves the right to determine what merchandise is appropriate to sell at the Chesapeake Jubilee. All merchandise must be handmade; no kit or pre-made items or expressly approved by the Committee. Selection is based on quality, creativity, originality, technique and show appeal. Participants are authorized to sell only the merchandise pre-approved by the committee. Space must be used for the sole purpose of displaying and selling appropriate and approved products.
- Space location will be at the discretion of the Committee. Space must be arranged so as not to conflict with or obstruct other spaces and aisles. Participants may not share or sublet space without prior approval. Participants must not leave space unattended during festival hours.
- If one is accepted as a participant, but fails to attend the festival, for whatever reason, the fees paid will be forfeited. There will be no refunds due to inclement weather. If an application is not accepted, the fee will be refunded.
- Parking will be provided for participants near the festival site. Vehicles must remain in the designated parking area during festival hours. Supplies and merchandise must be transported by hand truck, or carried from the vehicle to the space. (Every effort will be made by the Jubilee Committee to assist all crafters when possible, but can not be guaranteed.) **No vehicles, except emergency vehicles or vehicles with the Jubilee Chairman's approval, will be allowed through the Jubilee site when site is open to the public. We will be towing this year.**  
CAMPING: No camping, requiring hookups or self-contained, will be allowed on Jubilee grounds. City of Chesapeake regulations do not permit camping at Chesapeake City Park.
- The participant hereto expressly releases Chesapeake Jubilee from any and all liability for damages, loss, injury or consequences to persons or property for any cause whatsoever, and further agrees to indemnify and hold harmless, Chesapeake Jubilee, its Officers, Directors, and/or Chairmen, against any and all claims resulting from any and all connections with the use of the site and adjacent grounds associated with the festival.
- During the event, participants are responsible for their own conduct and the conduct of employees; also responsible for materials, products, merchandise, equipment; also liable for any damage caused to their own site or others property.
- The Crafts Committee will provide overnight security for participants' booths; however, the Chesapeake Jubilee will not be responsible for damages, loss, injury or consequences resulting from a space being left unattended at any time during the event.
- Set up time will be from 7 AM until 4 PM on Friday, May 16, 2008. Absolutely no set-up will be allowed the night before. Breakdown time will be on Sunday, May 18 after 7 PM and before 10 PM, after the festival grounds are cleared. Any breakdown prior to 7 PM will cause deposit of \$100.00 to be forfeited. Prior to your leaving the site, your assigned area must be clear of all debris and clutter. Failure to leave your area cleaned will result in your deposit being forfeited.
- The Chesapeake Jubilee Crafts Committee reserves the right to make other changes and additional conditions as deemed necessary. Upon notice to the participants, written or verbal, such changes and conditions become part of the contract, binding of the parties involved.

Terms of this contract are from date of acceptance until 10 PM, May 18, 2008.

I, \_\_\_\_\_ have read the above, and hereby agree to all conditions.

Print Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_